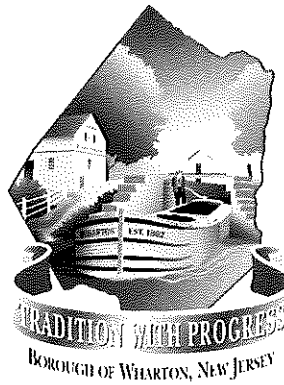


BOROUGH OF WHARTON

Board Secretary
Desi Ruffo

T. 973-361-8444 Ext. 2719
F. 973-361-5281
E. druffo@whartonnj.com



Office Hours
Monday – Friday
8:30 a.m. – 4:30 p.m.

10 Robert Street
Wharton, NJ 07885
www.whartonnj.com

Dear Applicant:

Please read these instructions carefully. It is imperative that all pertinent data is completed, to avoid the application being delayed.

This application package contains all forms necessary for the Planning Board to evaluate the request for subdivisions, either major or minor; and site plan approval and to render a decision. Forms that do not pertain to this application may be left blank. Submitting additional information or material is encouraged to better explain and support the proposal.

Please pay strict attention to deadlines, such as the advertisement in the newspaper and the notification to property owners within 200 feet. These requirements are State Law and if the deadlines are not met, the application cannot be heard.

After hearing your application at the scheduled meeting, the Board will render a decision. A resolution granting or denying your request will be prepared by the Board's attorney and presented at the **next regularly scheduled meeting**. Only after the approval of that resolution and the issuance of all required permits, can construction begin.

NO RESOLUTION WILL BE CREATED THE EVENING YOUR APPLICATION IS PRESENTED TO THE BOARD.

If you intend to subdivide and/or intend to build new dwelling(s) or change to a multiple dwelling, additional sewerage and/or potable water allotment is required. **It is the responsibility of the applicant to contact the utilities collector and request the additional allotment. Written documentation must be provided to the Board Secretary of the request and the decision of the Wharton Department of Public Works.**

If the subject property is located on a County Road or right-of-way, an application to the Morris County Planning Board (form attached) must be filed. **It is the responsibility of the applicant to file the necessary forms with the County and provide a copy to the Board Secretary.**

All filing fees and escrow fees must be included with this application. All taxes and utilities must be paid and up to date, prior to the date of the meeting for the subject property. The certified list of property owners must be obtained from the Assessor's office at Borough Hall, the cost of this list is \$10.00 and should be paid directly to the Assessor's office. Any additional utility company that may have an easement or right-of-way to the subject property, must be notified by the applicant.

If there are any questions concerning this application, please contact the Board Secretary at Borough Hall.

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BOARD APPLICATION INSTRUCTION SHEET: NO LATER THAN 45 DAYS PRIOR TO THE TARGET DATE:

Complete all portions of the attached application as they apply. The application must include (6) copies of a site plan or subdivision plat, as they apply to this application. All application and escrow fees must be included with the application. The applicant will then be scheduled to meet with the Tenancy committee (prior to the Board meeting). The application will be reviewed for completeness and the applicant will be notified as to the status or if additional information is required. The Board Secretary will give notice of the date of your scheduled meeting.

WITHIN 15 DAYS OF THE SCHEDULED MEETING WITH THE BOARD, THE APPLICANT MUST SUBMIT THE FOLLOWING MATERIAL TO THE BOARD SECRETARY:

1. Submit 13 copies of the following:
 - a. Completed application,
 - b. Official survey of the subject property,
 - c. Any deed restriction easement of record or protective covenant
 - d. Plot/survey map prepared by or at the direction of the application showing the following:
 - i. Area of subject property
 - ii. Lot line dimensions of subject property
 - iii. Location of all building, structures, or improvements presently on property (pools, decks, sheds etc.)
 - iv. Location of proposed additions or changes indicating dimensions.
 - v. Front, side and rear set-backs
 - vi. Driveways and parking areas (supply dimensions for other than single-family residential use)
 - vii. Easements and rights-of-way
 - e. Topographic maps where grade exceeds 5%,
 - f. Architectural plans or equivalent, prepared by or at the direction of the applicant,
 - g. Zoning Officials denial letter
2. Advertisement of the meeting must be published in the officially designated newspaper of the Borough at least (10) ten days prior to the date of the hearing. It is the applicant's responsibility to submit the notice to the newspaper and request a Proof of Publication. The letter to property owners within 200 feet must be in their possession, a minimum of 10 days prior to the meeting. If the notices are mailed, they must be sent by certified mail, return receipt; if the property owners are personally served, the resident must initial the certified list alongside his/her name. Three days prior to the meeting, the applicant must submit the Proof of Publication, the original Certified Property Owners List and all return receipt cards.

APPLICATION FOR FINAL APPROVAL OF FINAL SUBDIVISION PLAT

To the Borough of Wharton Planning Board:

Application is hereby made for final approval of a Final Plat of a proposed subdivision all as shown and described on the accompanying maps & documents.

Applicant's Name: _____

Address: _____

Phone: _____ **Email:** _____

Name and address of present owner (if other than above).

Name: _____

Address: _____

Number of lots proposed for Final Approval _____

Amount of performance guarantee \$

ITEM	NUMBER
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
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95	95
96	96
97	97
98	98
99	99
100	100

Signature of applicant _____

(Do not write below this line)

Received by Administrative Officer _____

(Date)

(Signature)

Date of Application _____
Lot# _____ Block # _____

Filing Fee _____
Escrow Fee _____

Borough of Wharton
Application for Approval of Minor Subdivision

Applicant:

Application is hereby made for approval of the subdivision of land as herein described and shown on accompanying plat in accordance with the Land Subdivision Ordinance of the Borough of Wharton, NJ

Owner _____
Address _____
Phone # _____

Non-Owner Applicant Authorization: I hereby authorize _____ to act as my agent in processing this application.

Property to be Subdivided:

Block No. _____ Lot No. _____ Address _____

Description of Land to Be Subdivided: _____

Deed to Title Reads: _____ to
_____ and is
dated _____, 20____, and was recorded in the Morris County Clerk's office in Deed Book
_____ at page _____. **ATTACH COPY OF DEED**

To Be Filled in by Subdivision Committee:

This is to certify that the Subdivision Committee of the Planning Board of the Borough of Wharton has by unanimous decision classified the subdivision as shown on the attached plat as a minor subdivision and hereby waives hearings, review by the Planning Board and any other requirement not provided in the Land Use Subdivision Ordinance or by resolution of the Mayor and Council.

Chairman, Subdivision Committee

Date of Decision

To Be Filled in By Secretary:

Date application was received _____, 20____

Date Final Approval was granted* _____, 20____

Notice of approval published _____, 20____

(*) If approval subject to conditions, such are: _____

Date Maps were filed with –
Building Inspector/Assessor _____, 20____
Housing Inspector _____, 20____
Borough Engineer _____, 20____

Date of Application: _____
Lot# _____ Block# _____

Application Fee _____
Escrow Fee _____

**PRELIMINARY STATEMENT OF APPLICATION FOR
MAJOR SUBDIVISION APPROVAL**

(The Borough Clerk and /or the Planning Board Secretary
are not permitted under administrative rules to assist in preparing this statement)

1. **Name and Address** of the owner or owners of all land effected by the application:
Name: _____
Address: _____
2. **Deed to Title Read:** _____ to
_____ and is dated
_____, 20 _____ and was recorded in the Morris County Clerk's off in
Deed Book # _____ at Page # _____. **ATTACH COPY OF DEED**
3. If a **corporation** is applicant, give name of corporation, location of principal office, and name and address of President, Secretary and Treasurer:
Pres. _____ Address: _____
Sec'y _____ Address: _____
Treas. _____ Address: _____
4. **Location of principal office** is _____
in the _____ of
County of _____, New Jersey. (If this is a foreign corporation authorized to
do business in this State, so state, but give location of principal office in this State.)
5. If **partnership**, give location of office, and name and address of EVERY partner:

6. If **applicant is NOT OWNER**, attach a copy of agreement for sale or proof of proprietary
interest. See Authorization Form attached.
7. Has the person signing been authorized by the owner and subdivider to make and sign this
application? Yes _____ No _____

Sworn and subscribed to before)
me at _____ NJ)
this _____ day of _____)
20 _____.)

Applicant

Address

Notary Public of N.J.

Secretary

Received in the office of the Planning Board Secretary on: _____, 20 _____

Date of Application: _____
Lot# _____ Block# _____

Application Fee _____
Escrow Fee _____

Application for Approval of Preliminary/Final Site Plan
Approving Authority

Application is hereby made for approval by the Borough of Wharton Planning Board of the Following Site Plan:

1. _____
Name of Site Plan (or business or trade name)
2. _____
Location (if no address, indicate nearest intersecting streets) **Block/Lot**
3. _____
What is being proposed and the proposed use (use separate sheet of paper if needed)
4. _____ **Plot Area** (acres) 5. _____ **Total area of buildings** (sq. ft.)
6. _____
Number of parking spaces
7. _____ **Number of Employees** 8. _____ **Days open – hours open**
9. _____
Name of Applicant
10. _____
Address
11. _____
Phone Number
12. _____
Names and address of all stockholders or individual partners owning at least 10% of stock or at least 10% of the interest in the partnership (P.L. 1977, Chapter 336) – a separate sheet may be attached if necessary.
13. _____
Name of property owner if other than above
- _____ **Address**
14. **** If applicant is not owner, attach a copy of agreement for sale or proof of proprietary interest ****
15. _____
Name of person preparing Site Plan
- _____ **Address**

Signature of Applicant

Date Received _____

Received By _____
Secretary, Planning Board

**Borough of Wharton Planning Board
Variance Application**

Name: _____

Address & Location _____

Block: _____ **Lot:** _____ **Zone:** _____

Variance Required by Reason of: _____

Present/Proposed Dimensions of Building on Lot and Lot Dimensions:

Front Yard Set Back: _____ Side Yard: _____

Rear Yard: _____ Lot Area: _____

Lot Frontage: _____ Other: _____

Use Not Allowed in Zone: _____

Name of Engineer/Surveyor Preparing Plats: _____

Address: _____

Phone Number: _____

Comments: _____

____ **Attach Proof of Ownership** (deed or other legal documents by which sufficient legal interest in property is claimed to justify application.

____ **Attach Proof of Notification to Adjacent Property Owners** (Copy of Notice served, list of property owners from Tax Assessor's Office, Certification of Service and Receipts or signed letters from property owners.

____ **Letter of Denial:** If this is an appeal from a denial or other refusal by any local authorities to issue a permit or certificate of occupancy, attach copy of the written denial.

I, (We), the undersigned, being duly sworn, upon my (our) oath(s) depose and say that the statements herein are true to the best of my (our) knowledge, information and belief:

Subscribed and sworn to before me

Signature of Applicant
this _____ day of _____, 20____.

Address of Applicant

Notary Public

APPLICATION CHECK LIST

GENERAL REQUIREMENTS FOR ALL DEVELOPMENT APPLICATIONS

Name _____

Address _____

Phone _____

Items Required:

	Yes	No
1. Application Form	()	()
2. Fees and Escrow	()	()
3. Certification of Taxes Paid	()	()
4. Seventeen (16) copies of Proposed Plan	()	()
5. Affidavit of Ownership	()	()
6. Application to Morris County Planning Board	()	()
1. Complete check list provided for one of the following development proposals (Applicant check one or more as required)		
Sketch and Minor Subdivision	()	()
Sketch and Major Subdivision	()	()
Preliminary Plat	()	()
Site Plan	()	()
8. Does Applicant Qualify for Developer Fee Ordinance (Attached)	()	()
9. Proof of Ownership (Deed)	()	()

Your application has been certified () complete or () incomplete
on _____.

Your application has been scheduled for the Planning Board Meeting at 7:00 p.m. in the Borough of Wharton
Municipal Building, 10 Robert St., Wharton, New Jersey on _____.

Comments:

Notice of action taken sent to Applicant on _____.

SAMPLE OF LETTER TO BE SENT TO PROPERTY OWNERS WITHIN 200 FEET

To: _____

Owner of Premises: _____

PLEASE TAKE NOTICE:

That the undersigned has applied to the Planning Board of the Borough of Wharton, N.J. for a:

on the premises located at _____

which is within 200 feet of property owned by you. This application is now on the Planning

Board's calendar and a public hearing has been ordered for _____

(Date)

at _____ p.m. in the _____
(Time) (Location)

at which time you may appear either in person or by agent, or Attorney and present any objection

which you may have to the granting of this application.

This notice is sent to you by the applicant, by order of the Planning Board, Borough of Wharton.

Respectfully,

Applicant

CERTIFICATION OF TAX COLLECTOR

I, _____, Tax Collector for the Borough of Wharton do herein state
that all property taxes on Block _____ Lot _____, commonly known as

are current and that there are no liens being held by the Borough of Wharton on the property
described above.

Tax Collector

Date

AFFIDAVIT OF APPLICANT

STATE OF NEW JERSEY)

) ss.

COUNTY OF MORRIS)

_____ of full age, being duly sworn

Print Applicant's Name

according to law, on oath deposes and says that all of the above statements contained in the paper submitted herewith are true.

Applicant's Signature

Print Applicant's Name

Sworn and subscribed to
before me this _____ day
of _____, 20____.

Notary Public of New Jersey

AUTHORIZATION

If anyone other than the owner of the property is making this application, the following authorization **MUST BE** executed:

To the Borough of Wharton Planning Board:

_____ is hereby authorized to make the within application.
Print Applicant's Name

APPROVED:

Property Owner's Signature

_____/_____/_____
Month Day Year

Print Property Owner's Name

Property Owner's Address

AFFIDAVIT

State of New Jersey)) ss
County of Morris)

_____ of full age, being duly sworn according to law, on his/her
oath deposes and says that he/she resides at _____
in the _____ of _____
County of _____ and State of _____
and that he/she did on _____, at least ten days prior to the
hearing date, give personal notice to all property owners within 200 feet of the property located at
_____ and affected by the
application of _____ before the Planning Board of the
Borough of Wharton.

Said notice was given by sending written notices thereof by registered or certified mail, return receipt, and copies of these receipts are attached or by handing a copy thereof to said property owners or by leaving a copy at the property owners usual place of abode, with a person over 14 years of age. A signed receipt of personal service is attached, for hand delivered notices.

Attached to this affidavit is a list of owners of property within 200 feet of affected property showing the lot and block numbers of each property as same appears on the Municipal Tax Map.

Signature of Owner/Agent

Sworn and subscribed to,
before me this _____
day of _____, 20_____.

Notary Public of New Jersey

AFFIDAVIT OF OWNERSHIP

STATE OF NEW JERSEY)

) ss.

COUNTY OF MORRIS)

_____ full age, being duly sworn according to law, on oath
(Print Applicant's Name)

deposes and says that the deponent resides at _____
(Applicant's Legal Address)

in the city of _____ County of _____
_____ and the State of _____

that _____ is the owner in fee of all that certain lot, piece or
(Name of Owner)

parcel of land situated, lying and being in the municipality aforesaid, and known and designated as

Lot _____ Block _____.

Owner's Signature

Print Owner's Name

Sworn and subscribed to
before me this _____
day of _____, 20____.

SAMPLE OF ADVERTISEMENT

To All Applicants:

Public Notice - (Publication) Applicant is required to give public notice of the hearing on any application for development and include any variances or possible variances. This notice must appear in print in the legal notices of the Borough's officially designated newspaper at least (10) ten days prior to the date of the hearing. At the time of the hearing, the applicant is required to produce a copy of this notice with date of publication certified by the newspaper.

The following is a sample of the advertisement:

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that an application for

(subdivision, site plan, variance)

has been made to the Planning Board of the Borough of Wharton by

(Applicant's name)

who proposes to: _____

Said property is located on _____

(Street Address)

Wharton, New Jersey and shown on the tax map as Block _____ Lot _____

in the _____ Zone.

A hearing on this _____

(Subdivision, Site Plan, Variance)

has been set by the Planning Board for _____

(Date)

at the Municipal Building, 10 Robert Street, Wharton, N.J. at 7:00 p.m. Copies of documents

submitted with the application are on file at the above-named municipal building for public

inspection, 10 days prior to the meeting, between the hours of 8:30 a.m. and 4:30 p.m., Monday

through Friday.

Applicant: _____

Address: _____

APPENDIX "A"
FORM 1
CONCEPT PLAN, SKETCH PLAT AND MINOR SUBDIVISION
PLAT DETAILS AND REQUIREMENTS

Applicant's Name _____

Date Received _____

**PLAN ACCURACY & LEGIBILITY
SUFFICIENT FOR REVIEW:**

Yes () No ()

PLAT SIZE: Satisfactory () Unsatisfactory ()
SCALE: Satisfactory () Unsatisfactory ()

- | YES
() | NO
() | |
|------------|-----------|--|
| () | () | 1. Location of tract to be subdivided in relation to entire tract. |
| () | () | 2. Key map at 1" = 200' scale. |
| () | () | 3. Tax map sheet, block/lot number. |
| () | () | 4. Name of owner and adjoining owners by most recent tax records. |
| () | () | 5. Dimensions and bearings of all lot lines, square footage of each lot. |
| () | () | 6. All existing structures on tract to be subdivided and within 200' of entire tract. |
| () | () | 7. All streets, existing/proposed easements and restrictions of each easement, text of restrictions, streams, water courses in or contiguous to property and within 500 feet of the subdivision. |
| () | () | 8. Zoning districts and locations of zoning boundaries within subdivision. |
| () | () | 9. Front, rear, side yard setback lines. |
| () | () | 10. Name, address and license number of person preparing map (N.J.L.S.). |
| () | () | 11. Date of original preparation/date of revision, tract, name, north arrow, reference meridian, graphic scale. |
| () | () | 12. Road profiles and traffic sight distances (where required by Board). |
| () | () | 13. Appropriate place for the signature of the Chairman and Secretary of the Planning Board, and the Borough Engineer. |
| () | () | 14. Existence and location of any utility lines and utility easements which effect the land being subdivided. |
| () | () | 15. Residential cluster details. |

APPENDIX "A"
FORM 2
PRELIMINARY PLAT DETAILS AND REQUIREMENTS
MAJOR SUBDIVISION

Applicant's Name _____

Date Received _____

PREPARED BY- P.E. or L.S.

- | YES | NO | |
|-----|-----|---|
| () | () | 1. Plat drawn to scale, with all revisions noted and dated. |
| () | () | 2. Key map showing the location of the tract with references to the surrounding properties, existing streets and streams within five hundred (500) feet of the subdivision. |
| () | () | 3. Tract name, tax map sheet, block/lot number, date reference, meridian, graphic scale
a) Name/address of record owner or owners.
b) Name/address of subdivider.
c) Name/address of person who prepared map. |
| () | () | 4. The names, as shown on current tax records, of all owners of property within two hundred (200) feet of the subdivision, together with the block and lot numbers of the said property. |
| () | () | 5. Total acreage of tract to nearest tenth of an acre. |
| () | () | 6. Contours at 5-foot intervals for slopes averaging 10 percent or more: 2-foot intervals for land of lesser slope: high/low points for new streets. Sea level datum only. Existing contours are to be identified by dashed lines and proposed contours are to be indicated by solid lines. |
| () | () | 7. Typical cross sections, centerline profiles, tentative grades of proposed streets and traffic sight distances at intersections. |
| () | () | 8. Location of existing/proposed property lines showing dimensions/bearings. |
| () | () | 9. Existing structures on tract to be subdivided and within 200 feet. |
| () | () | 10. Location of existing/proposed streets, easements, water courses, railroads, bridges, culverts, drain pipes/natural features, wetlands, wooded areas/rock formation in/within 200 feet of the entire tract owned by the subdivider and all street names with copies of existing easements of record. |
| () | () | 11. Proposed utility layouts, plans, and profiles. |
| () | () | 12. Detailed plans of off-site/off-tract improvements. |
| () | () | 13. The zoning district in which parcel is located, together with the zone boundaries within two hundred (200) feet of the extreme limits of the property in question. |
| () | () | 14. All setback lines. |
| () | () | 15. Reference to any existing or proposed covenants, deed restrictions, exceptions or easements covering any part of the parcel. |
| () | () | 16. Location of open spaces to be dedicated for public parks, playgrounds, detention or retention basins or other public uses. |
| () | () | 17. Individual lot areas to the nearest one hundredth of an acre and in square feet. |

- | | | | |
|-----|-----|-----|---|
| () | () | 18. | Preliminary grading and drainage system, soil erosion and sedimentation requirements. |
| () | () | 19. | Landscape Plan including: existing wooded areas; existing and proposed topography; location, species and sizes of all proposed shade trees, ornamental trees, evergreen trees and areas for lawns or any other ground cover; a plant schedule indicating botanical name, common name, size at time of planting, quantity and any special remarks for all plant material proposed; planting and construction details and specifications. |
| () | () | 20. | Storm Water Management Plan. |
| () | () | 21. | Traffic Study (where required by Board). |
| () | () | 22. | Environmental Impact Study (where required by Board). |
| () | () | 23. | Accurate metes and bounds description of each new lot to be created. |
| () | () | 24. | Plans, profiles and cross sections of all proposed sheets. |
| () | () | 25. | Percolation tests or sewer hookup authorization. |
| () | () | 26. | Geotechnical exploration (where required by the Board). |
| () | () | 27. | Appropriate signature blocks. |
| () | () | 28. | Residential cluster details. |

APPENDIX "A"
FORM 3
SITE PLAN SUBMISSION DETAILS AND REQUIREMENTS

Applicant's Name _____

Date Received _____

All applications for site plan approval shall be prepared, signed and sealed by a professional engineer. They shall bear the signature and the seal of a licensed land surveyor as to topographic and boundary survey data. A signed and sealed copy of the survey on which the site plan is based shall be submitted to the reviewing board with the site plan submission.

SCALE: 1" = 10:20:30:40:50

PLAN LEGIBILITY: Satisfactory () Unsatisfactory ()

REQUIRED INFORMATION

All site plans shall comply with the requirements hereinafter set forth and shall contain the following information and data where applicable:

YES	NO	
()	()	1. A title block shall be indicated in the lower right-hand corner of the plan and shall include the name and address of the record owner, including the block and lot number of the site; the title of the development; and the name, address, license number and seal of the person preparing the plan. If the owner is a corporation, the name and address of the president and secretary shall be submitted with the application.
()	()	2. A date block of the site plan adjacent to the title block containing the date of preparation. All subsequent revisions shall be clearly noted and dated.
()	()	3. A key map showing the location of the tract with reference to surrounding areas and existing street intersections within five hundred (500) feet of the boundaries of the subject premises.
()	()	4. A place for the signatures of the Chairman of the Board, Secretary of the Board and the Borough Engineer.
()	()	5. A scale of not less than fifty (50) feet to the inch shall be used and a graphic representation of the scale shall be displayed, and a North arrow. All distances and dimensions shall be in feet and decimals of a foot and all bearings shall be given to the nearest ten (10) seconds. In the case of an exceptionally large tract of land, a scale of not less than one hundred (100) feet to the inch may be employed.
()	()	6. The names of all owners of adjacent property within two hundred (200) feet of the subject premises, together with the block and lot numbers of the said property, as shown on the current municipal tax records.
()	()	7. Zone boundaries shall be shown on the site plan as they affect the parcel. Adjacent zone districts within two hundred (200) feet shall also be indicated. Such features may be shown on a separate map or as a key on the detail map itself.
()	()	8. Survey data showing boundaries of the property, required building or setback lines from existing and proposed streets, lots and areas dedicated to public use, including grants, restrictions and rights-of-way, lot area.

- () () 9. Reference to any existing covenants, deed restrictions, easements or exceptions that are in effect or are intended to cover all or any of the tract. A copy of such covenant, deed restriction, easement or exception shall be submitted with the application. If there are no known covenants, deed restrictions, easements or exceptions affecting the site, a notation to that effect shall be indicated on the site plan map.
- () () 10. Location of existing buildings on the site which shall remain, including all existing setback dimensions, and all other structures such as walls, fences, culverts, bridges, roadways, etc. with spot elevations of such structures. Structures to be removed shall be indicated by dashed lines; structures to remain shall be indicated by solid lines.
- () () 11. All distances as measured along the right-of-way lines of existing streets abutting the property to the nearest intersection with any other street.
- () () 12. Location plans and elevations of all proposed buildings and other structures, including required yard and setback areas, building height in feet and stories, lot coverage and improved lot coverage calculations.
- () () 13. Location, height, dimensions and details of all signs, either freestanding or affixed to a building. Where signs are not to be provided, a notation to that effect shall be indicated on the site plan.
- () () 14. Location of all storm drainage structures, soil erosion and sediment control devices and utility lines, whether publicly or privately owned, with pipe sizes, grades and direction of flow. The estimated location of the said existing underground utility lines shall be shown.
- () () 15. Existing and proposed contours, referred to United States Coast and Geodetic Survey datum, with a contour interval of one (1) foot for slopes of three percent (3%) or less, an interval of two (2) feet for slopes of more than three percent (3%) but less than fifteen (15) percent and an interval of five (5) feet for slopes of fifteen (15) percent or more. Existing contours are to be identified by dashed lines and proposed contours are to be identified by solid lines.
- () () 16. Location of existing rock outcrops, high points, watercourses, depressions, ponds, marshes, wetlands, wooded areas and other significant existing features, including previous flood elevations of watercourses, where available, and ponds and marsh areas, as may be determined by survey. Unusual major conditions affecting the subject property or surrounding areas shall be indicated.
- () () 17. All proposed streets with profiles indicating grading, and cross sections showing width of roadway, location and width of sidewalks, where required, and location and size of utility lines, according to community standards and specifications.
- () () 18. The proposed use or uses of land and buildings and proposed location of buildings, including proposed grades. Floor plans and area of all buildings and estimated number of employees, housing units and other capacity measurements, where required, shall also be indicated. If the precise use of the building is unknown at the time of application, an amendment plan showing the proposed use shall be required prior to a certificate of occupancy.
- () () 19. All means of vehicular ingress and egress to and from the site onto public or private streets, showing the size and location of driveways and curb cuts, including the possible organization of traffic channels, acceleration and deceleration lanes, additional width and other traffic controls which may be required. Improvements such as roads, curbs, sidewalks and other design details shall be indicated, including dimensions of parking stalls, access aisles, curb radii, direction of traffic flow and other conditions as may be required in the Zoning Ordinance or this Code.
- () () 20. The location and design of any off-street parking areas or loading areas showing size and location of bays, aisles and barriers.
- () () 21. The location of all proposed water lines, valves and hydrants and all sewer lines or alternative means of water supply or sewage disposal and treatment in conformance with the municipal standards and appropriate utility companies, where applicable.

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|-----|-----|-----|---|
| () | () | 22. | The proposed location, direction of illumination, power and time of proposed outdoor lighting, including type of standards to be employed, radius of light and intensity in footcandles. |
| () | () | 23. | The proposed screening, landscaping and planting plan indicating natural vegetation to remain and areas to be planted. A plant schedule indicating botanical name, common name, size at time of planting, quantity and any special remarks for all plant material proposed. Planting and construction details and specifications. |
| () | () | 24. | The proposed refuse and recycling collection facility including location, dimensions and screening elements. |
| () | () | 25. | The proposed rooftop appurtenances including total area, height and screening elements. |
| () | () | 26. | The proposed stormwater management system s to conform with Chapter 267 Stormwater control. |
| () | () | 27. | Complete building elevation drawings of proposed structure(s). |
| () | () | 28. | Location, size, and nature of contiguous property owned by the applicant or in which the applicant has direct or indirect interest. |
| () | () | 29. | Soil Erosion and Sediment Control Plan. |
| () | () | 30. | Traffic Study (where required by the Board). |
| () | () | 31. | Environment Impact Study (where required by the Board). |
| () | () | 32. | Any other information deemed necessary by the Board. |

WHARTON BOROUGH

ESCROW FEES

	<u>PLANNER</u>	<u>ENGINEER</u>	<u>ATTORNEY</u>
VARIANCE APPLICATION	\$500.00	\$500.00	\$500.00
MINOR SUBDIVISION	\$1000.00	\$1000.00	\$1000.00
MAJOR SUBDIVISION	\$1000.00	Less than 10 lots \$1500.00 More than 10 lots \$3000.00	\$2000.00
SITE PLAN	\$1500.00	Less than 1 acre \$1000.00 More than 1 acre \$2500.00	\$2000.00

APPLICATION FEES

Schedule of application fees to be paid at the time of the filing of the application.

<u>SUBMISSION</u>	<u>APPLICATION FEE</u>
Sketch Plat for Classification/Concept Plan	\$50.00
Minor Subdivision Plat	\$100.00
Major Subdivision/Preliminary	\$100.00 + \$25.00 per lot
Major Subdivision/Final	\$50.00 + \$25.00 per proposed lots
Site Plan:	
1. For each 20,000 square feet of lot area up to 3 acres	\$200.00
2. For each acre over 3 acres	\$300.00
3. For each 1,000 square feet of floor area up to 10,000 square feet	\$150.00
4. For each 1,000 square feet of floor area over 10,000 square feet	\$100.00
Variances:	
1. Appeals in accordance with N.J.S.A. 40:55D-70a	\$200.00
2. Interpretations in accordance with N.J.S.A. 40:55D-70b	\$200.00
3. Hardship applications in accordance with N.J.S.A. 40:55D-70c	\$200.00
4. Conditional Use	\$200.00
5. Use in accordance with N.J.S.A. 40:55D-70d	\$250.00
Amendments:	
1. No expansion of building or outside facility	\$200.00
2. If expansion is proposed fees established for site plans apply	See site plan fees
Appeals pursuant to N.J.S.A. 40:55D-34 and 55D-36	\$100.00

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they