

R-103-18

**Resolution Establishing Job Description for the Position of Building Sub Code
Official for the Borough of Wharton**

WHEREAS, the Mayor and Council of the Borough of Wharton has created a Policy and Procedures Manual; and

WHEREAS, the Borough Administrator and Personnel Administrator have reviewed and updated the attached Job Description – Building Sub Code Official to be utilized by the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Wharton that the document known as Job Description – Building Sub Code Official is hereby established and will be known as Section 1:3:05 of the Policy and Procedures Manual of the Borough of Wharton.

Adopted: July 16, 2018

BOROUGH OF WHARTON

ATTEST:

**WILLIAM J. CHEGWIDDEN,
MAYOR**

**Gabrielle Evangelista,
Municipal Clerk**