

O-05-21

**AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH
THE WHARTON BOROUGH TEAMSTERS UNION LOCAL 469**

WHEREAS, the Governing Body of the Borough of Wharton has negotiated a contract with the Wharton Borough Teamsters Union Local 469; and

WHEREAS, the terms of the agreement are set forth in detail in the agreement, this is attached hereto and made a part of this Ordinance.

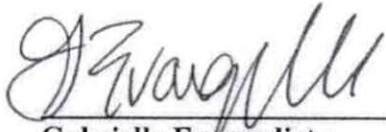
NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Wharton that the Mayor and Borough Clerk are hereby authorized to execute an Agreement with the Wharton Borough Teamsters Union Local 469 in accordance with the terms set forth in detail in the attached agreement.

First Reading: March 8, 2021

Second Reading: March 22, 2021

BOROUGH OF WHARTON

ATTEST:

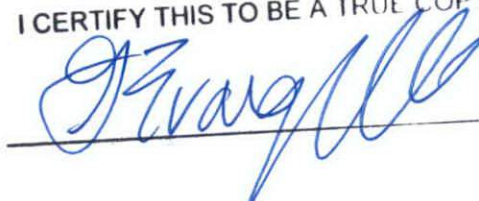


Gabrielle Evangelista,
Borough Clerk



WILLIAM J. CHEGWIDDEN,
MAYOR

I CERTIFY THIS TO BE A TRUE COPY OF THE ORIGINAL



(SIGNATURE)

AGREEMENT

WHARTON BOROUGH TEAMSTERS UNION LOCAL 469

AND

BOROUGH OF WHARTON

JANUARY 1, 2021 THROUGH DECEMBER 31, 2024

TABLE OF CONTENTS

	<u>Page #</u>
PREAMBLE	3
ARTICLE I - RECOGNITION AND DEFINITIONS	3
ARTICLE II - NON-DISCRIMINATION	3
ARTICLE III - UNION VISITATION.....	4
ARTICLE IV - GRIEVANCE PROCEDURE	4
ARTICLE V - BULLETIN BOARDS AND MAIL BOX	6
ARTICLE VI - HOURS OF WORK	6
ARTICLE VII - OVERTIME.....	7
ARTICLE VIII - WAGES	8
ARTICLE IX -HOLIDAYS.....	11
ARTICLE X - VACATION LEAVE	12
ARTICLE XI - SICK LEAVE.....	13
ARTICLE XII - FUNERAL LEAVE.....	14
ARTICLE XIII - MILITARY LEAVE.....	15
ARTICLE XIV - PERSONAL DAYS.....	15
ARTICLE XV - COURT APPEARANCES - JURY DUTY	15
ARTICLE XVI - RESIGNATION	16
ARTICLE XVII - INSURANCE.....	16
ARTICLE XVIII - JOB BIDDING.....	16
ARTICLE XIX - DAMAGE TO BOROUGH EQUIPMENT	17
ARTICLE XX - PROTECTIVE CLOTHING, SAFETY EQUIPMENT AND TOOLS.....	17
ARTICLE XXI - DUES DEDUCTION AND AGENCY SHOP.....	18
ARTICLE XXII - ARBITRATION.....	19
ARTICLE XXIII - PERSONNEL CODE.....	19
ARTICLE XXIV - MEAL ALLOWANCE.....	19
ARTICLE XXV - COMMERCIAL LICENSES.....	19
ARTICLE XXVI – OUTSIDE WORK DETAILS.....	19
ARTICLE XXVII - CALL-OUT RESPONSE TIME	20
ARTICLE XXVIII - CALL-OUT ROTATION	20
ARTICLE XXIX - JOB CLASSIFICATION/RATE OF PAY	21
ARTICLE XXX - SHORT-TERM DISABILITY.....	21
ARTICLE XXXI – WORKERS’ COMPENSATION	22
ARTICLE XXXII – DRUG TESTING	23
ARTICLE XXXIII - DURATION OF AGREEMENT	23

PREAMBLE

This Agreement entered into this _____ day of _____, 2021, by and between the Borough of Wharton, hereinafter called the "Borough" and the employees of the Wharton Public Works Department represented by Teamsters Union Local 469, hereinafter called the "Union", represents the complete and final understanding on all bargainable issues between the Borough and the Union.

ARTICLE I - RECOGNITION AND DEFINITIONS

- A. The Borough hereby recognizes the Teamsters Union Local 469 as the exclusive Bargaining Agent for all permanent full-time employees of the Borough employed in the following departments: Roads, Sanitation, Parks, Water, Sewer and Building and Grounds, but excluding all Superintendents and Professional Employees within the meaning of the Labor Relations Act.
- B. The title "employees" shall be defined to include the plural as well as the singular and to include males and females.
- C. The Director of Public Works may also be referred to as the "Director" or "Department Head".

ARTICLE II - NON-DISCRIMINATION

- A. The Borough and the Union agree that there shall be no discrimination against any employee because of race, creed, color, religion, sex, national origin or political affiliation.
- B. There shall be no discrimination, interference, restraint, or coercion by the Borough or any of its representatives against any of the employees covered under this Agreement because of their membership or non-membership in the Union or because of any lawful activities by such employees on behalf of the Union. The Union, its members and agents shall not discriminate against, interfere with,

restrain or coerce any employees covered under this Agreement who are not members of the Union.

ARTICLE III - UNION VISITATION

- A. The Borough agrees, with prior approval of the Administrator or designee, to permit authorized representatives of the Union to enter the premises of the Borough at reasonable hours for the purposes of ascertaining whether the Agreement is being violated or assisting in the adjustment of grievances, provided such visitation does not interfere with the operations of the Borough.
- B. The Union Shop Steward and/or Assistant Shop Steward, with prior approval of the Administrator or designee and provided there is no interference with the operations of the Borough, will be permitted time to process grievances during working hours. The Union Shop Steward and/or Assistant Shop Steward will also be permitted to assist in collective negotiations during working hours, provided that such negotiation sessions are mutually scheduled for such time.

ARTICLE IV - GRIEVANCE PROCEDURE

To provide for the expeditious and mutually satisfactory settlement of grievances arising with respect to the complaints occurring under this Agreement, the following procedure shall be used. A grievance must be brought by the Union.

For the purpose of this Agreement, the term "Grievance" means any complaint, difference or dispute between the Borough and any employee with respect to the interpretation, application, or violation of any of the provisions of the Agreement.

The procedure for settlement of grievances shall be as follows:

(a) STEP ONE

In the event that an employee covered by this Agreement has a complaint, within ten (10) calendar days of the occurrence of the event being complained of, the employee shall discuss it informally with their

immediate supervisor. The supervisor shall make a decision within five (5) calendar days after the complaint is first presented.

(b) STEP TWO

If no satisfactory resolution of the complaint is reached at Step One, then within five (5) calendar days of the Supervisor's decision, a grievance shall be presented in writing to the Director. The Director shall render a written decision within five (5) calendar days after the grievance was first presented to him.

(c) STEP THREE

If no satisfactory resolution of the grievance is reached at Step Two, then within five (5) calendar days of the Director's decision, the grievance shall be presented in writing to the Borough Administrator. The Borough Administrator shall render a decision within five (5) calendar days after the grievance was first presented to him.

(d) STEP FOUR

If the Union wishes to appeal the decision of the Borough Administrator, or to file a grievance on behalf of the employee who has followed the "Complaint Procedure", it shall be presented in writing to the Borough's Personnel Committee, within five (5) calendar days of the Borough Administrator's decision. This presentation shall include copies of all previous correspondence relating to the matter in dispute. The Borough's Personnel Committee may give the grievant the opportunity to be heard and will give its decision in writing within twenty (20) calendar days of receipt of the written grievance.

A grievant should institute action within ten (10) calendar days after the event giving rise to the grievance. Failure of an employee to pursue a grievance within the time-frames described herein shall be deemed to constitute an abandonment of the grievance.

All papers and documents relating to a complaint or grievance and the disposition thereof shall be placed in the employee's personnel file.

ARTICLE V - BULLETIN BOARDS AND MAIL BOX

- A. The Borough agrees to provide one (1) bulletin board at the building utilized at a work location by bargaining unit employees for the exclusive use of the Union to post notices and other Union information. Only information pertaining to Union business shall be posted on the bulletin board.**
- B. The Borough agrees to provide one designated mailbox at the Borough Municipal Building for the exclusive use of the Union to receive information pertaining to the Union.**
- C. The current call-out list shall be posted on the Union bulletin board.**
- D. The overtime list for the previous month shall not be posted on the Union bulletin board; however, the department head will provide a copy of the previous month's overtime list to the Union Shop Steward within five (5) days upon request.**

ARTICLE VI - HOURS OF WORK

- A. The Borough agrees that forty (40) hours per week, eight (8) hours per day, five (5) days per week, Monday through Friday, exclusive of any lunch break, shall constitute a regular week's work hereinafter called the work week, and shall be paid for the regular straight time rates of pay hereinafter provided. This definition shall not be construed as a limitation of the number of hours or work which the Borough may require.**
- B. The regular work hours shall be 6:00 a.m. through 2:30 p.m. with one-half hour unpaid lunchtime. An employee workday may be changed at the discretion of the Director.**
- C. Two (2) fifteen (15) minute rest breaks will be granted to each employee, each day, with one occurring in the morning and one occurring in the afternoon.**

ARTICLE VII - OVERTIME

- A. The amount of overtime and the schedule for working such overtime will be established by the Borough. The Borough agrees that it will give reasonable prior notification of any scheduled overtime, exclusive of emergency situations. The Union agrees that employees will perform emergency overtime work, unless excused for legitimate urgent reasons. For the purposes of calculating overtime, earned time off such as holidays, vacation, personal days, sick time, etc., will be considered time worked.
- B. The Borough agrees that it will pay time and one-half the regular straight time hourly rate for all authorized time actually worked. The minimum of forty (40) hours of work for the week must first be satisfied.
- C. If an employee works on a designated holiday, they will be paid two times their regular straight time rate of pay.
- D. If an employee works on Saturday, they will be paid one and one-half times their regular straight time rate of pay unless the time worked was scheduled by the Director and provided that the minimum of forty (40) hours have not been satisfied. In the event of an emergency, the employee will be paid one and one-half times their regular straight time rate of pay.
- E. If an employee works on Sunday, they will be paid two times their regular straight time rate of pay unless the time worked was scheduled by the Director and provided that the minimum of forty (40) hours have not been satisfied. In the event of an emergency, the employee will be paid two times their regular straight time rate of pay.
- F. Call-out time shall take effect after regular work hours but shall not be effective when overtime is planned in advance. An employee called out before or after regular work hours shall receive a minimum of four (4) hours at the rate of one and one-half times the hourly rate provided that the minimum of forty hours have been satisfied. If an employee is called out on a Sunday, holiday or Saturday, then he will be paid according to paragraphs "B", "C", "D" and "E" above. If an

employee is called out more than one time within the same four (4) hours, then they will only be entitled to one call-out at the appropriate rate.

- G. For time worked in excess of forty (40) hours per week, each employee shall receive time earned in cash or compensatory time at the option of the employee. The maximum allowable time accrued in compensatory bank will be eighty (80) hours.

ARTICLE VIII - WAGES

The following salary schedule will apply to employees covered by this Agreement as noted:

Annual Salary

JOB TITLE	2021	2022	2023	2024
Working Foreman	90,399	92,207	94,051	95,932

Hourly Rate

JOB TITLE	2021	2022	2023	2024
Assistant Foreman	36.80	37.54	38.29	39.06
Utility Supervisor	34.50	35.19	35.89	36.61
Senior Machine Operator	33.94	34.62	35.31	36.02
Truck Driver (Senior)	31.44	32.07	32.71	33.36
Truck Driver (Junior)	30.74	31.35	31.98	32.62
Laborer 6	30.04	30.64	31.25	31.88
Laborer 5	28.34	28.91	29.49	30.08
Laborer 4	26.62	27.15	27.69	28.24
Laborer 3	24.92	25.42	25.93	26.45
Laborer 2	23.22	23.68	24.15	24.63
Laborer 1	21.51	21.94	22.38	22.83
Laborer (Probationary)	20.51	20.94	21.38	21.83

A. Laborer Position:

- a. All employees hired by the Borough as Laborer shall start at the level of "Laborer (Probationary)".

b. The length of time to achieve the next step shall be as follows:

- i. Laborer (Probationary), One (1) full year of successful employment and subject to permanent appointment by the Borough Council at the recommendation of the Director of Public Works to the Borough Administrator. Probationary rate of pay will be \$1.00 less than that of Laborer 1.**
- ii. Laborer 1, two (2) years from date of permanent appointment.**
- iii. Laborer 2 through Laborer 4, three (3) years from date of achieving prior step.**
- iv. Laborer 5 through Laborer 6, two (2) years from date of achieving prior step.**

B. Working Foreman:

- a. The working foreman position is a salaried position and is not subject to overtime pay.**

C. Truck Driver (Junior):

- a. The length of time to achieve the next step to “Truck Driver (Senior)” will be a period of two (2) years from the date of promotion.**

D. Stipend Positions

Employees who qualify and are assigned a stipend position will receive an annual stipend of \$2,000.00 payable at the end of the year. In the event that an employee does not work a full year in the stipend position, the amount will be prorated to reflect earned time. Employees approved for stipends will be given the required time, equipment and help, when needed, to properly fulfill any requirements of said certificates/permits/licenses. The Employer, subject to the approval of the Director of Public Works, will pay for reasonable costs to maintain the qualifications needed for the stipend positions. Stipend positions available are Mechanic, Pesticide/Arborist, and Water/Sewer.

It will be the responsibility of the employee to maintain the certificates, permits or licenses. Failure to maintain the certificates, permits, or licenses

will be cause for immediate disqualification of the stipend and may prohibit them from qualifying for the stipend going forward.

Any employee holding the title of “Laborer” will be eligible to apply for the Stipends above provided they are qualified and/or approved. There will be one (1) person approved to receive the stipend for the particular position for a total maximum stipends of three (3).

The purpose of these stipend positions it to encourage the employees to seek additional education which in turn provides the Borough a benefit in the way of more educated workforce. More specifically it is intended to encourage employees in the title of laborer to obtain the additional education. As such, an employee in the title of laborer who meets the criteria for the position would be given first preference. However, if there is no laborer qualified and another employee qualifies for the position, the Director of Public works may, at his own discretion, assign that position to a non laborer employee.

a. Mechanic

Performs varied mechanical work involved in the repair, maintenance and servicing of all borough equipment including but not limited to motor vehicles, construction equipment and hand held equipment using various machines and tools common to the trade. Employee should have three (3) years' experience in the maintenance and repair of various types of motor vehicles, construction equipment and other hand held equipment. Possession of a certificate as an automotive mechanic issued by the National Institute for America Service Excellence may substituted for one (1) year of training/experience. Employee should possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle(s) being operated.

b. Pesticide / Arborist

Employee to possess the proper State of New Jersey Department of Environmental Protection (NJDEP) certification (Commercial Applicator) to perform said duties as required by the NJDEP. The employee will be responsible to make sure that all proper certificates/permits/licenses are obtained and adhered to in order to carry out proper NJDEP requirements/procedures.

c. Water/Sewer License

Employee to possess the proper State of New Jersey Department of Environmental Protection (NJDEP) license(s) to perform said duties as required by the NJDEP. The employee will be responsible to make sure that all proper certificates/permits/licenses are obtained and adhered to in order to carry out proper NJDEP requirements/procedures. The employee should at a minimum have three (3) years' experience with water distribution (W)/collection (C)/treatment (T) systems and possess licenses W-2, C-2 and T-2. The Borough may, at its own discretion, permit the employee assigned this position to have a license with a "1" to have this position so long as two of the others are "2". In addition, the employee will be provided a six (6) month period of time to obtain the final "2" license.

E. CDL Tanker Endorsement: An annual stipend of \$100.00 per year will be paid to any employee that has the CDL Tanker Endorsement on their license.

ARTICLE IX -HOLIDAYS

A. All full-time permanent employees are granted twelve (12) paid holidays annually. These holidays are as follows: New Year's Day, President's Birthday or Martin Luther King Day (not both), Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Columbus Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas Day.

- B. When a holiday falls on a Saturday, the preceding Friday shall be considered a holiday. If a holiday falls on a Sunday, the following Monday shall be considered a holiday.**
- C. In the event that an official holiday is observed during an employee's vacation, he shall be entitled to an additional vacation day, and should an official holiday occur while an employee is on sick leave, he shall not have that holiday charged against his sick leave.**
- D. Employees shall not be entitled to holiday pay unless they work the regularly scheduled day of work immediately preceding and immediately following the holiday, except if such employee has been excused by the Borough under such circumstances as approved vacation time, sick time or personal time. Employees absent from work due to sickness on the regularly scheduled day of work immediately preceding and immediately following the holiday may be required to furnish a medical certificate for such absence.**

ARTICLE X - VACATION LEAVE

- A. All permanent full-time employees shall be granted annual vacation time with pay.**
- B. All employees shall take their vacation at such times as can be conveniently arranged with the department head. It is the responsibility of the department head to ensure that vacations are spread out so that the borough can still function during the periods of time when employees are on vacation. If there is a conflict in terms of requested vacation dates, seniority will prevail. Vacation periods are based on length of continuous service with the Borough. The Borough Administrator, may in his/her sole and absolute discretion grant an employee one full week vacation pay and benefits prior to their being employed by the Borough for one full year, provided the following criteria is used in the request:
 - a. The employee requests the full week pay and benefits at least thirty (30) days prior to the taking of the weeks' vacation.**
 - b. The Borough Administrator finds that the performance of the employee in their job capacity is satisfactory.****

- c. The Borough Administrator finds that the purpose of the request is legitimate.
 - d. That the employee agrees that the pre-payment may be deducted from the final paycheck in the event the employee does not stay in the employment of the Borough for a full year.
- C. As seniority with the Borough increases employees will be entitled to the following number of vacation days:
- a. First completed year through fifth year, 10 working days per year
 - b. Sixth year through tenth year, 15 working days per year
 - c. Eleventh year through twentieth year, 20 working days per year
 - d. Twenty years and over, 25 working days per year
- D. All vacation time not taken by December 31 will be allowed to carry over; the maximum allowable carried over vacation days will be 10 working days, from year to year.
- E. When an individual's employment with the borough is terminated, the employee shall be paid for any unused annual vacation leave subject to the following:
- a. Vacation is accrued on a January 1 through December 31 basis.
 - b. Vacation accrual will be prorated on a 1/12 basis for each month worked during an incomplete accrual period.
 - c. To receive this benefit, an employee voluntarily resigning or retiring must give two (2) week's notice.
- F. All employees will be allowed to schedule one (1) vacation week on the initial canvass subject to the approval of the Director. No more than two (2) employees will be allowed to take vacation in the same work week.

ARTICLE XI - SICK LEAVE

- A. All permanent full-time employees will receive ten (10) sick days per calendar year at the rate of 10/12 of a day per month commencing January 1st. The Borough agrees to pay back for sick time not used. Unused sick time will be paid in the

following fiscal year with the first payroll in April. Extended sick leave will be in accordance with the Borough's Personnel Code.

- B. Absence due to personal injury, illness or disability will be considered to have occurred when a permanent full-time employee is incapacitated through sickness or injury to a degree that makes it impossible to perform the duties of the position, or is quarantined by a physician because of exposure to a contagious disease. The department head or Borough Administrator may require that any absence in excess of three (3) consecutive work days be certified by a written statement of the attending physician. In addition, the Borough Administrator may require that any employee absent in excess of three (3) consecutive work days be examined by the Borough physician. In cases of extended illness, disability or a pattern of absences, the employee shall furnish such reports or medical certificates of their condition as may be required by his department head or the Borough Administrator may require that any such employee be examined by the Borough physician prior to returning to work, in order to determine his fitness to perform the requirements of his position.
- C. Any employee who is injured in the performance of duty shall immediately report the accident to his supervisor, and shall complete a form provided for such reports. The completed accident report forms shall then be submitted immediately to the Director.
- D. All permanent full-time employees shall be entitled to ten (10) days sick leave per year at the rate of 10/12 of a day per month commencing January 1st.

ARTICLE XII - FUNERAL LEAVE

An employee will be granted up to a maximum of three (3) paid days off for a death in the immediate family. Immediate family is defined to include spouse, child, father, mother, brother, sister, father-in-law, or mother-in-law, sister-in-law, brother-in-law, grandchild a grandparent or a relative living under the same roof. Unusual family situations may, in individual cases, warrant considering some other members of the family as immediate. Judgment will be applied in following the

spirit of this regulation; approval of the Borough Administrator is required. The Borough may require the employee to provide adequate proof of event.

ARTICLE XIII - MILITARY LEAVE

Military Leave will be granted in accordance with the New Jersey State Statutes.

ARTICLE XIV - PERSONAL DAYS

- A. Each employee covered by this Agreement will receive four (4) personal days per calendar year at the rate of 4/12 of a day per month commencing January 1st.
- B. All permanent full-time employees will receive four (4) personal days per calendar year at the rate of 4/12 of a day per month commencing January 1st.
- C. Requests for personal days will be made not less than twenty-four hours in advance of the day, except in cases of emergency.
- D. Personal days may be denied due to manpower shortage or an emergency arising within the Borough.

ARTICLE XV - COURT APPEARANCES - JURY DUTY

An employee may be granted jury duty with pay and should inquire about the duration of the jury trial in advance of accepting such service. Employees who are summoned for service as grand or petit jurors are required to provide the Borough Administrator with a copy of the summons immediately upon receipt. An employee required to serve jury duty shall be paid their regular rate of pay by the Borough. Compensation, excluding travel monies, the employee receives as a juror shall be turned over to the Borough.

ARTICLE XVI - RESIGNATION

An employee may resign from his position by submitting a written resignation to the Director of Public Works, who in turn shall forward it to the Administrator. Unless there are disciplinary charges pending against the employee, the Borough shall notify the employee in writing of acceptance of his resignation in good standing. An employee shall give two (2) weeks minimum notice before the effective date of his resignation. Failure to do so may result in loss of vacation, sick and personal day credits.

ARTICLE XVII - INSURANCE

- A. The Employer shall provide enrollment in the New Jersey State Health Benefits Plan, or substantially equivalent program for employees and their families.
- B. The Employer has the right to change insurance carriers or institute a self-insurance program so long as the same or substantially equivalent benefits are provided.
- C. The Borough shall provide Dental Insurance in the event and on the same terms such is offered to all other full time employees of the Borough.
- D. The Borough shall provide Long Term Disability Insurance in the event and on the same terms such is offered to all other full time employees of the Borough.

ARTICLE XVIII - JOB BIDDING

- A. Notice of all vacancies shall be posted on a bulletin board in the public works building for a period of not less than seven (7) days. The notice will be designed to advise current employees of the possibility of being considered for appointment to a vacant position. Employees and non-employees wishing to apply for an existing job vacancy shall make application directly to the Borough Administrator.
- B. In the event that more than one employee shall bid for the same job, the job shall be awarded to the most qualified employee. The Borough retains the right to hire the

most qualified candidate that applies for a posted position from all applicants but not limited to existing employees.

- C. In the event that there are more than one equally qualified applicants then the most senior employee will be selected.

ARTICLE XIX - DAMAGE TO BOROUGH EQUIPMENT

- A. Whenever any employee damages any Borough equipment, a full written report shall be made and forwarded to the Borough Administrator's office.
- B. When any Borough owned vehicle is involved in an accident, the Police Department must be notified immediately so that they may conduct an on-the-scene investigation and prepare an accident report as required. The driver must also file a full written report.

ARTICLE XX - PROTECTIVE CLOTHING, SAFETY EQUIPMENT AND TOOLS

- A. The Borough shall provide all tools, protective clothing and safety equipment necessary to perform the task assigned.
- B. Uniforms to be provided to each employee covered by this contract, either may be purchased or rented and shall be as follows:

Qty	Description	Frequency
Spring/Summer		
12	Short Sleeve Pocket T-Shirts	Annually
Fall/Winter		
6	Long Sleeve Uniform Shirts OR Crew Neck Sweatshirts	Annually
6	Uniform Pants	Annually
1	Insulated Coveralls, Eisenhower Jacket or Winter Coat ^{1,2}	Choice of One Every three years
2	Hooded Thermal Zippered Jackets	Annually
Mechanics Only (In addition to the above)		
2	Thin Coveralls	Annually

¹ As needed. Old coveralls/Eisenhower Jacket/Winter Coat to be turned in.

² New hires will be given a choice of 2 of the 3 items.

Uniforms will be provided on the same schedule and time as work shoes.

- C. The Borough agrees to provide each employee three hundred fifty (\$350.00) dollars annually toward the purchase of work shoes. Any amount spent by the employee above the \$350.00 allowance shall be borne by the employee. The employee shall provide a sales receipt to the Borough as proof of purchase of the safety work shoes. Employees are urged to purchase shoes through the Morris County Cooperative Purchasing Program which the Borough participates in. Reimbursement for work shoes will be provided no earlier than the first meeting in July.
- D. The Borough agrees to pay for one pair of OSHA approved prescription safety glasses for each employee per year. The allowance for prescription safety glasses will be not to exceed \$300.00 per year. The cost of the exam is to be paid by the employee.
- E. Uniforms issued by the Borough that are damaged during the course of an employee's daily responsibilities may be repaired or replaced at the discretion of the Director.

ARTICLE XXI - DUES DEDUCTION AND AGENCY SHOP

All employees shall, as a condition of employment be either a member of the Union in good standing or agree to pay an Agency Shop 85% of the regular dues in accordance with the laws of the State of New Jersey.

The Borough agrees to deduct either the regular dues, initiations, if any, and the Agency Shop Fee provided the Borough is furnished with authorization from the employee to do so. The Borough will remit same to the Union no later than the 15th day of the following month that the dues, etc., are deducted for. Such lists shall be presented to the Union in the following order: name in alphabetical order and the month paying for. The Union shall also be notified monthly of resignations and new hires. In regard to new hires, the name, address and the date of hire shall be noted.

ARTICLE XXII - ARBITRATION

An independent arbitrator, agreed to by both parties, will be retained for Disciplinary Matters when an employee contests more than a five (5) day suspension or a dismissal. The decision of the arbitrator will be binding upon all parties. The cost of the arbitrator will be divided equally between both parties.

ARTICLE XXIII - PERSONNEL CODE

All provisions relating to Borough employment, not specifically covered by this Agreement, will be covered by the Borough Personnel Code. The Borough Personnel Code is hereby incorporated by reference in this agreement.

ARTICLE XXIV - MEAL ALLOWANCE

Overtime of four (4) hours or more under any conditions will entitle an employee to a meal allowance reimbursement of \$15.00 which includes any gratuity. The Borough also agrees that if an employee is called out two (2) or more hours earlier than 6:00 a.m., the employee will be entitled to a breakfast reimbursement allowance in the amount not to exceed \$6.00, however, if call-out time exceeds four (4) hours, then the meal allowance reimbursement of \$15.00 will prevail.

ARTICLE XXV - COMMERCIAL LICENSES

The Borough agrees to pay for all commercial licenses needed by employees to perform their jobs.

ARTICLE XXVI – OUTSIDE WORK DETAILS

- A. All outside details shall be subject to the approval of the Director of Public Works.
- B. Once a request for Public Works Services has been approved by the Director of

Public Works, the assignment of public works personnel shall be made in accordance with Article XXVIII of this Agreement.

- C. The Employer agrees to bill the requesting party for services rendered and shall make payment to the employee in the first pay period following receipt of payment by the Employer.
- D. All rates for outside work details shall be in accordance with the provisions and terms of this agreement.
- E. An employee shall be entitled to a minimum of two (2) hours of pay for any outside work detail that is canceled within ninety (90) minutes prior to the beginning of that detail.
- F. Each employee shall be compensated for a minimum of four (4) hours for each outside work detail.

ARTICLE XXVII - CALL-OUT RESPONSE TIME

The Director will use every method (i.e. telephone, cell phone, etc.) available to him to contact the employee who is scheduled for call-out. That employee must verbally contact the department head within fifteen (15) minutes of notification. If the employee fails to contact the Department Head within the fifteen (15) minutes, the department head will proceed to call-out the next scheduled employee.

ARTICLE XXVIII - CALL-OUT ROTATION

Call-outs will be on a rotated basis; for example, if an employee is called out for any situation, then his name will rotate to the end of the list for the next available call-out situation. The Director reserves the right, subject to the grievance procedure contained in this agreement, to call-out appropriate personnel to best respond to the needs of the community in an emergency.

ARTICLE XXIX - JOB CLASSIFICATION/RATE OF PAY

- A. All employees shall be given job descriptions. If an employee works out of their job classification a minimum of four (4) continuous hours, they shall be paid at their current rate or the rate of the job, whichever is higher.**

- B. The Borough and the Union recognize that it is in the best interest of both parties to offer additional training opportunities so that employees may advance in their positions. Therefore, we recognize the need for "On The Job Training" ("OJT"). OJT shall only be under the supervision of another employee qualified to provide such training so that the safety of the trainee and other personnel will not be put at risk. If an employee works out of their job classification for a minimum of forty (40) continuous hours under OJT, they shall be paid at their current rate or the rate of the job, whichever is higher.**

ARTICLE XXX - SHORT-TERM DISABILITY

- A. The first six months of disability is provided through the New Jersey State Temporary Disability Program.**
- B. The Borough adheres to the policies and procedures established by the State of New Jersey concerning the benefits to be provided under the state disability program. In the event that the current policy conflicts with the state's, then the state's will prevail.**
- C. At the onset of disability, the employee is responsible for filing the proper documents as soon as it becomes apparent that disability will be longer than the allowed sick time. While employed by the Borough, an employee will continue to receive 100% of their full pay for the first four (4) weeks and 70% of their full pay thereafter provided they have been employed by the Borough over five years. Compensation from the State Temporary Disability Program is to be reimbursed to the Borough. If an employee has worked less**

than five years, then the employee will receive state temporary disability benefits only. Individuals receiving short-term disability will be credited with service time to become eligible for long-term disability benefits.

ARTICLE XXXI – WORKERS’ COMPENSATION

- A. The Borough of Wharton will provide workers' compensation as required by state law for all employees. Any time an accident or injury occurs while on the job, an employee shall report the incident to his/her supervisor immediately, no matter how small the injury. In addition, an accident report is to be completed and given to the department head and/or the Borough Administrator immediately after the injury. The department head will transmit the injury form to the Borough Administrator's office within 24 hours. Compensation for time lost from the job due to an on-the-job injury or job-related illness for which workers' compensation will be handled as follows:**
- B. The employee will continue to receive 100% of their full pay for the first four (4) weeks and 70% of their full pay thereafter. Compensation from the Workers Compensation Program is to be reimbursed to the Borough.**
- C. The employee will receive a compensation check from the insurance company, which shall be signed over to the Borough of Wharton.**
- D. The employee will not be taxed for any workers' compensation payments, and this income will not be reported to the IRS on the employee's W-2 form at the end of each year. Benefits in excess of the appropriate workers' compensation temporary disability rate will be reported to the IRS as taxable income. Continuation of benefits while on workers' compensation will be in accordance with New Jersey Division of Pensions Employee Benefit Manual.**

ARTICLE XXXII – DRUG TESTING

The Borough recognizes that the use of unlawful drugs and the abuse of alcohol pose a threat to the health and safety of all employees. An employee who is observed to be intoxicated or under the influence of alcohol or drugs during working hours or is under reasonable suspicion of same shall be immediately tested and is subject to discipline up to and including termination.

All employees covered by this agreement shall be subject to random drug testing regardless of whether or not they have a Commercial Driver’s License.

ARTICLE XXXIII - DURATION OF AGREEMENT

This Agreement shall be in full force and effect as of January 1, 2021 and shall remain in effect to and including December 31, 2024.

TEAMSTERS LOCAL UNION #469

DATE



BEN CORBITT, SHOP STEWARD


DATE



KEVIN O'CONNOR

BOROUGH OF WHARTON

DATE 3/22/21



WILLIAM J. CHEGWIDDEN, MAYOR

DATE 3/22/21



GABRIELLE EVANGELISTA, MUNICIPAL CLERK